



# St. Aloysius Degree College

Assessed & Accredited by NAAC

Permanently Affiliated to Bengaluru North University

A Unit Run by Archdiocesan Board of Education (ABE)

Recognised by UGC U/S 2(f) of UGC Act 1956, New Delhi

## ANT-SEXUAL HARASSMENT CELL

### Minutes of the Meeting



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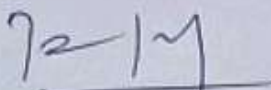
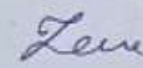
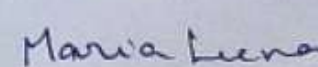
### Minutes of the meeting held on 15<sup>th</sup> February 2019

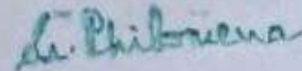
All the members of the anti-sexual harassment cell were present in the meet and discussed various aspects and mechanisms to be followed in the cell as there were no cases registered the discussion regarding the annual report was also discussed

The meeting concluded at 2.30pm

The following members attended the meet

#### Coordinators:

1. Fr. Vinoo Fabian 
2. Mrs. Zeena Lobo 
3. Ms. Maria Leena 



Principal  
ST. ALOYSIUS DEGREE COLLEGE  
Sarvajnanagar, Cox Town,  
Bangalore - 560 005

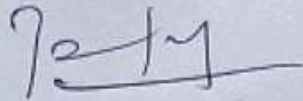
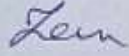
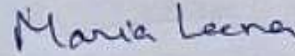


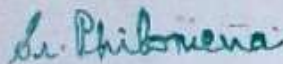
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### Minutes of the meeting held on 1<sup>st</sup> September 2020

All the members of the anti-sexual harassment cell were present in the meet and discussed various aspects and mechanisms  
the cell revised the objectives of the cell to the members  
as there were no cases registered the meeting concluded at 3.20 pm

#### Coordinators:

1. Fr. Vinoo Fabian 
2. Mrs. Zeena Lobo 
3. Ms. Maria Leena 



Principal

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Bangalore - 560 005



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### Minutes of the meeting held on 1<sup>st</sup> September 2021

All the members of the anti-sexual harassment cell were present in the board room at 2pm.

As there were no cases registered the discussion regarding the annual report was also discussed.

Revised the objectives of the cell such as

Offline/online mechanisms

Anti-sexual harassment cell members are also displayed the college calendar for student reference

The meeting concluded at 3.20 pm

The following members attended the meet

#### Coordinators:

1. Fr.Vinoo Fabian

2. Mrs.Zeena Lobo

3. Ms.Maria Leena

*Se. Sagayamany B.*  
Principal

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Sarvajnanagar, Cox Town  
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**Minutes of the meeting held on 1<sup>st</sup> August 2022**

All the members of the anti-sexual harassment cell were present in the meet and discussed various aspects and mechanisms to be followed in the cell to address any issues.

.As there were no cases registered the discussion regarding the annual report was also discussed.

Discussed safety measure to be inculcated in student and staff

The committee also decides to publicise the rules to the students

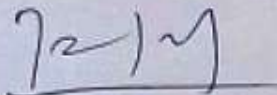
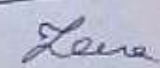
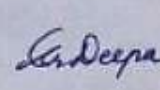
The principal also included discussion with students in value education classes

The next academic committee was also discussed in the meet

The meeting concluded at 3.20 pm

The following members attended the meet

**Coordinators:**

1. Fr.Vinoo Fabian 
2. Mrs.Zeena Lobo 
3. Sr.Deepa George 

  
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## Minutes of the meeting held on 1<sup>st</sup> August 2023

All the members of the anti-sexual harassment cell were present in the meet.

As there were no cases registered the discussion regarding the annual report was also discussed.

Discussed safety measure to be inculcated in students and staff


Decides to have online/offline suggestion mechanisms

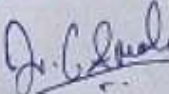
Decides to have more awareness programs and sessions to students to handle and address the any concerns

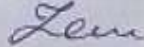
The meeting concluded at 3.30 pm

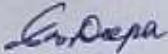
The following members attended the meet


### Coordinators:

1. Dr.Sr.Sagayamary.B 

2. Fr.Anthony Mahendran 

3. Mrs.Zeena Lobo 

4. Sr.Deepa George 

  
Principal  
ST. ALOYSIUS DEGREE COLLEGE  
Sarvajnanagar, Cox Town  
Bangalore - 560



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## ANTI-RAGGING CELL

Minutes of the meeting



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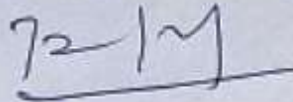
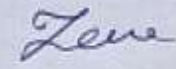
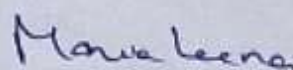
**Minutes of the meeting held on 15<sup>th</sup> February 2019**

All the members of the committee were present in the meet and discussed various aspects and mechanisms to be followed in the cell as there were no cases registered the discussion regarding the annual report was also discussed

The meeting concluded at 2.30pm

The following members attended the meet

Coordinators:

1. Vinoo Fabian 
2. Zeena Lobo 
3. Maria Leena 



Principal  
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Sarvareshwara - Box 76  
Bengaluru - 560 077





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### Minutes of the meeting held on 1<sup>st</sup> September 2021

All the members of the committee were present in the meet and discussed various aspects and mechanisms to be followed in the cell as there were no cases registered the discussion regarding the annual report was also discussed

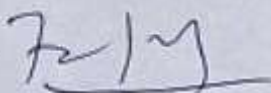
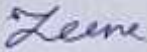
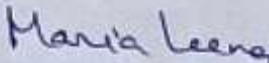
The committee also decided to publicize the rules

Discussed to read the rules in orientation's program

The meeting concluded at 2.40 pm

The following members attended the meet

#### Coordinators:

1. Fr. Vinoo Fabian 
2. Mrs. Zeena Lobo 
3. Ms. Maria Leen 

  
Principal  
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### Minutes of the meeting held on 1<sup>st</sup> August 2022

The meeting began at 2.00 pm .All the members of the committee were present as there were no cases registered the discussion regarding the annual report was also discussed

The committee also discussed the coordinators for the following year

The committee decided to have awareness program in the college and discuss regarding affidavits to students by the end of this year

The meeting concluded at 3.00 pm

The following members attended the meet

#### Coordinators:

1. Dr.Sr.Sagayamary.B

2. Mrs.Zeena Lobo

3. Ms.Amali Sunitha

Principal  
**ST. ALOYSIUS DEGREE COLLEGE**  
Sarvajnanagar, Cox Town  
Bangalore - 560 005



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**Minutes of the meeting held on 1<sup>st</sup> August 2023**

All the members of the committee were present in the meet and discussed various aspects and mechanisms to be followed in the cell as there were no cases registered in the academic year the discussion regarding the annual report was also discussed

The committee also discussed the coordinators for the following year

The committee decided to have awareness program in the college and discuss regarding affidavits to students by the end of this year

The meeting concluded at 3.30 pm

The following members attended the meet

**Coordinators:**

1. Dr.Sr.Sagayamary.B *Sr. Sagayamary.B.*
2. Mrs.Zeena Lobo *Zeena*
3. Ms.Amali Sunitha *Sunitha P*
4. Sr.Deepa George *Deepa*
5. Mr.Syed Salman *Sal*

*Sr. Sagayamary.B.*  
Principal  
**ST. ALOYSIUS DEGREE COLLEGE**  
Sarvajnanagar, Cox Town,  
Bangalore - 560 004



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## **MALPRACTICE CELL**

### **Minutes of the Meeting**



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## Minutes of the meeting held on 17<sup>th</sup> June 2019

The malpractice cell were present in the meet by 2.30pm and discussed various aspects and mechanisms to be followed in the cell.

The meeting was called mainly to discuss regarding the III BBA students who was held copying in the semester exams by the squad

The cell discussed the measures to be taken to avoid this kind of act in future such as

Thoroughly checking the students before they enter exam hall

Discuss the guidelines of the Malpractice Cell to students

The meeting concluded at 2.30pm

The following members attended the meet

### Coordinators:

1. Fr. Vinoo Fabian

2. Mrs. Zeena Lobo

Principal

ST ALOYSIUS DEGREE COLLEGE  
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Bangalore - 560 015



## St. Aloysius Degree College

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### Minutes of the meeting held on 17<sup>th</sup> September 2020

The malpractice cell was present in the meet by 2.30pm and discussed various aspects and mechanisms to be followed in the cell.

As there were no cases registered the discussion regarding the annual report was also discussed.

The meeting concluded at 3.00 pm

The following members attended the meet

#### Coordinators:

1. Fr.Vinoo Fabian

2. Mrs.Zeena Lobo

Principal  
ST. ALOYSIUS DEGREE COLLEGE  
Sarvajnanagar, Cox Town.  
Bangalore - 560 005



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### Minutes of the meeting held on 2<sup>nd</sup> March 2023

The malpractice cell was present in the meet by 2.15pm and discussed various aspects and mechanisms to be followed in the cell.

The meet was called to discuss about II BCA student copying in exam using manuscripts in the preparatory exam by the invigilator

The student parent was called and informed and warned student.

The apologised and submitted a letter that he will no repeat it next time

The meeting concluded at 3.00 pm

The following members attended the meet

#### Coordinators:

1. Dr.Sr.Sagayamary.B

2. Fr.Vinoo Fabian

3. Mrs.Zeena Lobo

Principal

ST. ALOYSIUS DEGREE COLLEGE

Sarvajnanagar, Cox Town

Bangalore - 560 005



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## GRIEVANCE CELL Minutes of the Meeting



## Committee for Students Grievance.

Meeting on 9<sup>th</sup> July 2018.

Meeting of the grievance committee was held on 9<sup>th</sup> of July and the following members were present.

MS Zeena Lobo

• *Zeena*

Ms Maria Christina.

• *Maria Christina*

Fr Vinoo Fabian Manager.

• *Vinoo*

Sr Philomena, Principal.

• *Philomena*

### Sub: Grievance from Ms Rani II B A of her Mobile damage

Ms Rani II B A complained to the Principal saying that Vinod Akash her classmate asked Rani to give her Mobile to him to play games. Rani refuse to give the mobile to Akash. Aksh pulled the mobile from Rani's hand. When Rani resisted to give her mobile, Akash pulled it from Rani and through the mobile to the ground and the mobile was damaged.

Rani cried and told her friends regarding the mobile. Rani along with her friends spoke to the Principal about the incident.

Principal asked the grievance committee to handle the case.

Akash was called to give an explanation. Akash acknowledged the mistake and was ready to pay the penalty. The committee asked Akash to pay the fine of Rs 2000 or repair the mobile. Akash paid Rs 2000 and the grievance was amicably.

Recorded by:

*Zeena*  
Ms Zeena Lobo.

## Grievance Committee Report

Meeting held on 14<sup>th</sup> March 2019.


The students of III BCOM approached the grievance with the complaint on the canteen about service of food of poor quality and unhygienic conditions. Then to look into the matter the Manager, Principal and members of the committee had a meeting. In the meeting it was decided to give first two remainders and then to give one month notice before terminating the contract.


### MEMBERS OF THE GRIEVANCE COMMITTEE

Fr. Vinoo Fabian, Manager

Sr. Philomena Cardoza, Principal

*Sr. Philomena*  
Principal  
St. Aloysius Degree College  
Cox Town,  
Bengaluru - 560 005

Ms Maria Christina 

Mr. Vignesh 



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ST. ALOYSIUS DEGREE COLLEGE

Centre for Post Graduate Studies

Accredited by NAAC

Cox Town, Bangalore - 560 005.

Ph: 080-25460226 / 25466393. Fax: 25466394

Website : www.staloyusdegreecollege.com

Grievance Case Details

Sl No	Grievance Issue	Grievance Cell Decision	Time take for action
1	Girl student from 1 <sup>st</sup> BCA reported of receiving unwanted calls from unknown number and caused disturbance.	Query was held and was made sure it was students of 1 <sup>st</sup> BBA boys who were involved. They confessed the matter and were asked to write apology letter and were reprimanded.	5 days
2	Student complained of unclean glasses kept for drinking	Students were requested to get their water bottles for refills. The committee also suggested the usage of disposable glasses instead of steel glass	1 day
3	Issues regarding boys washroom maintenance	Committee suggested cleaning to be done in three intervals	2 days
4	Canteen for students was not available to due to Covid. University was yet to give its proposal.	Discussed to have just to have snacks for students	3 days

*Se. Sagayamany. B.*  
Principal

ST. ALOYSIUS DEGREE COLLEGE  
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Bangalore - 560 005

### Report on the grievance addressed for the 3<sup>rd</sup> B.Com Students

Ms. Sherly, a student of 3<sup>rd</sup> year B. Com has raised a complaint against 6 boys in her class for inappropriately editing a video to defame her and which has caused issues within her family. The student requested to take action against the behaviors of the boys.

#### Complaint details

On 9<sup>th</sup> July 2022 Ms. Sherly gave a complaint to the principal that few boys in her class taken two different videos (one video is of a boy in the class making video call to his friend and other is a reel of Sherly) and merged both the videos and has given an audio to it making it feel that the said boy and the girl having a conversation. When Sherly got to know about it she questioned the boys and the boys had private chat in boys own WhatsApp group using obscene language and inappropriate expressions. Someone shared the screenshot of the conversation with Sherly and her brother happened to see the video and chat and she was corrected at home. Sherly along with her brother approached the Principal requesting her to take action against the boys who were involved in it. The names of six boys are Wilson Roy, Radhakrishna. S, Giridharan. C, Arun Kumar. M, Godwin Francis. A, George. G.

#### Actions taken

- An investigation was carried out to understand the facts behind the complaint and found it to be apparently true.
- The accused students were asked to meet the manager and the principal along with their parents
- The students were asked to submit an apology letter each, admitting that they have committed the mistake and acknowledging that they will not repeat the same behavior.
- The boys were suspended from college for three days and after being counseled by the Principal they returned to the college

The concerned staff have spoken to the students and parents to avoid such kind of misbehavior in the class.

*Jr. A.S. Mah*

**MANAGER & CORRESPONDENT  
ST. ALOYSIUS DEGREE COLLEGE  
COX TOWN, BANGALORE - 560 085**

*S. Sagarapany - B.  
26/7/2022*

**Principal  
ST. ALOYSIUS DEGREE COLLEGE  
Sarvajnanagar, Cox Town,  
Bangalore - 560 085**

*72/7/22*

*27.7.2022*

*(Fr. Vinoo Fabian)  
Vice Principal*

*Class Mentor*

*Robin Jacob  
27/7/22*



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Centre for Post Graduate Studies  
Accredited by NAAC

Sarvagna Nagar, Cox Town, Bengaluru - 560 005.

Ph: 080-25460226 / 25466393 | Fax: 25466394

Website: www.aloysiusdegree.college

Grievance Case Details 2021-2022

SI No.	Grievance Issue	Grievance Cell Decision	Time taken for action
1	Girl student from 3rd BCom reportedly complained against six boys from her class for creating a short-video of her with another boy and defaming her. (9th July 2022)	Query was held and an investigation was carried out. Students with their parents met the Manager and Principal. Apology letter was submitted and the boys were suspended for three days. They were counseled by the Principal and then resumed back to class.	17 days

*Sr. Sagarany. B.*

Principal

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Bangalore - 560 005



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Centre for Post Graduate Studies  
Accredited by NAAC

Sarvagna Nagar, Cox Town, Bengaluru-560 005

Phone: 080 25460226 / 25466393 / Fax: 25466394 / Mob: 7975543466 website: www.aloysiusdegree.college

Ref. No.: .....

Date: 13/12/2022.

**Grievance Case Details 2022-2023**

Sno.	Grievance Issue	Grievance Cell Decision	Time taken for action
1	Two students from 1 <sup>st</sup> B.Com one male student and female student reportedly complained against a student 3 <sup>rd</sup> BBA to the principal for physically attacking the male student over an argument outside the college gate on 15 <sup>th</sup> November 2022.	Query was held and a thorough investigation was carried out. Students with their parents met the Manager and Principal. Apology letter was submitted and the 3 <sup>rd</sup> BBA student was suspended for two weeks. He was later counseled by the college counselor along with two students	10 days

*Dr. Sr. Sagayamary B.*

Dr. Sr. Sagayamary B  
Principal

Head of the Institution  
Principal

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Sarvagna Nagar, Cox Town,  
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