



**St. Aloysius Degree College**  
Assessed & Accredited by NAAC  
Permanently Affiliated to Bengaluru North University  
A Unit Run by Archdiocesan Board of Education (ABE)  
Recognised by UGC U/S 2(f) of UGC Act 1956, New Delhi

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## CRITERION VI

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.2.2 E- Governance Report

*Sr. Sagarjany B.*  
Principal

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Sarvajnanagar, Cox Town,  
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*J. C. L. Mal*

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## 6.2.2 Institution implements e-governance in its operations

SLNO	Module	Title
1	Administration	College Website
		Institutional Platform
		Integrated Library Management System
		e- Payment Portal, BNU
2	Finance and Accounts	Tally ERP
		EDU DIBON
		Pacifyca
3	Student Admission and Support	Online Admission Portal- BNU
		Government Portal -Scholarship
4	Examination	Unified University College Management System(UUCMS)

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## Institution implements e-governance in its operations

### 1. Administration

- Closed – Circuit Television (CCTV) for video surveillance all over the campus.
- Public Announcement System (PAS) is available to make announcements to the classrooms.
- LED Display Monitor is placed in the entrance on which all the news and events are displayed.
- All official communications are made to teaching staff through WhatsApp groups and official e-mail.
- Staff attendance is monitored by Biometric system.
- Attendance of the students is sent to the parent's online using EDUDIBON software previously, then by group SMS and now in Parents WhatsApp group.
- Information about the students and notifications are sent to the parents through Parents WhatsApp group.
- The college website is regularly updated providing all the information and the latest details.
- Official documents (pdf.form) are uploaded in the website for easy accessibility by different stakeholders and well -wishers.
- The licensed software has been established (Latest Window 10, Operating software, Legal version of Antivirus, Tally 9.0, ERP, e-library software and e-admin)
- Library is managed by Integrated Library Management System (ILMS).
- Recently software by name Pacifyca is introduced for fees collection and maintaining accounts information.
- Closed – Circuit Television (CCTV) for video surveillance during examinations.
- Instagram, Youtube, Facebook are used to communicate the news and events of the college to all the stakeholders.
- Google meet, zoom platforms were used for taking online classes during Covid-19.
- Feedback from all the stakeholders is done through Google forms.

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- The college is authorized to use e-resources through INFLIBNET. All the faculty members and students are given access with username and password.

## 2. Finance and Accounts

- The college was using Tally software for maintaining accounts in the office and at presently using Pacifyca software.
- The fee payment details are maintained using Pacifyca software.
- Salary of faculty members and staff is transferred directly to the bank account
- Online deposit of Provident Fund and Employee State Insurance.
- Professional tax is paid online.
- The admission fees are deposited in the bank by the students by Cash, Cheque, NEFT or UPI.
- The students' information and data are maintained in the MS-Excel .
- The Bill payments are done by crossed cheque or by NEFT.

## 3. Student Admission and Support

- Admission promotion is done through college website, Instagram, Youtube, Facebook.
- Admission procedures and the college prospectus are available on the college website.
- Students can apply online for admission.
- The college has two well-equipped computer labs with Wi-fi facilities.
- Media room is available for the recording for students.
- Audio Visual room is used for doing the presentation and for playing videos related to the subjects for the students.
- Internet facility is made available in the library for the students.
- The students can apply for scholarship online.
- Language lab with software is available.
- LED Projectors can be used in the classrooms for making Power Point presentations both by students and staff.
- Students can access e-resources through INFLIBNET.

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- The students register in the University portal through Unified University College Management System (UUCMS).

#### 4. Examination

- The students do the course mapping and pay the examination fee online and upload the fee receipt in Unified University College Management System (UUCMS).
- The internal marks of the students are uploaded in the University Portal through Unified University College Management System (UUCMS).
- The students' hall tickets are generated online.
- The students' attendance for the examination is uploaded online in the UUCMS.
- From the current academic year the question papers of some UG subjects and all PG subjects are sent online.
- Closed – Circuit Television (CCTV) for video surveillance of examinations.

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